

Position Number: 77000676

Advertisement Date: As soon as possible

Length of Advertisement: 4 weeks

TYPE OF ADVERTISEMENT: OPEN

Address & Phone #: FWC Office in Okeechobee

ORG code: 77322090200

Flair: 77102672002773002000001000000

EO: 20

PID: 9273 204 7861

Supervisor & Position Number: McLin Thurman

Contact Person: McLin Thurman
Florida Fish and Wildlife Conservation Commission
1239 Southwest 10th St
Ocala, FL 34471
352-620-7727
Email: McLin.thurman@myfwc.com

ANTICIPATED VACANCY

General Description: The incumbent serves as the Field Operations and Crocodile Response Project Leader, and is responsible for implementing the Crocodile Response program element while supporting implementation of the Alligator Management Program. The incumbent is responsible for assisting the Alligator Management Program Coordinator with implementation of the statewide Alligator Management Program to achieve objectives in the program's operational plans and to achieve goals, policies, strategies, and objectives in the Agency Strategic Plan, particularly as they relate to alligators and crocodiles and their habitats.

The incumbent is expected to assist with preparing budget requests, annual program documents, and annual progress reports; independently administering budgets including evaluating needs, planning expenditures, and monitoring travel expenditures and budget balances; purchasing items necessary for administration and operation; and formulating recommendations for alligator and crocodile population and habitat management policies and strategies and recommending regulatory changes as appropriate based upon a review of harvest data, population surveys, life history information, and other relevant data.

Duties include coordinating collection of data for annual night-light surveys, and coordinating and overseeing alligator egg collections with participating alligator farmers.

The incumbent directly supervises one remotely located Alligator Biologist (Biological Scientist II) and OPS staff as assigned. Supervisory duties include reviewing work priorities, evaluating work performance, and ensuring that staff perform all appropriate work activities consistent with operational plans and Commission policy.

The incumbent may be assigned duties during unconventional work hours, including evenings and weekends

The Commission expects its employees to be courteous and respectful while assisting Commission customers and stakeholders, ensuring each encounter is as positive as possible. Employees should promptly resolve questions or problems relating to the Commission, its programs and/or fish and wildlife resources. Employees should seek to gain public support for agency objectives and programs by serving Florida's citizens in a positive and proactive manner and by listening to what the customer wants and striving to meet their needs. When appropriate, employees will explain the reasons for agency actions or decisions while communicating a consistent FWC point-of-view. Commission employees are responsible for following the provisions and requirements in Section 215.422, Florida Statutes, related to the Comptroller's rules and FWC's invoice processing and warrant distribution procedures. Work at FWC is cross-functional meaning duties may cross division/office lines. The Commission expects employees to function across FWC's organizational structure by providing their skills and expertise wherever needed through work on teams or as directed.

Broadband Code: 19-1023-03

Class Code: 5074

Class Title: Fisheries & Wildlife Biological Scientist III

Pay rate: \$48,308.78 annually

Region: South Region

County: Okeechobee

Working Hours: 8:00am – 5:00pm

List of Subordinates Supervised: 1 FTE BIO 2

Residency Requirement: None

Minimum Qualifications: A Bachelor's degree from an accredited college or university with a major in one of the biological sciences, and at least three years of professional experience, or a Master's degree from an accredited college or university in one of the biological sciences with two years of professional experience.

Knowledge, Skills and Abilities:

Knowledge of alligator and crocodile life history and habitat requirements. Ability to master the principles and practices for alligator and crocodile management. Knowledge of airboat or other vessel operation. Ability to maintain equipment in working order, including evaluating cost-effective plans for repairs, and prioritizing vehicle and vessel repair needs. Ability to plan, implement, administer, and coordinate elements of an alligator management program. Ability to work and make appropriate decisions, independently. Ability to analyze complex issues and problems and develop innovative, efficacious solutions.

Ability to formulate coherent, effective policies and procedures and to incorporate biological, administrative, ethical, social, and political considerations in formulation of those policies and procedures. Ability to determine work priorities, elicit cooperation as necessary to achieve objectives, and ensure proper completion of work assignments and program activities. Ability to understand, comply with, and apply rules, policies, and procedures applicable to the conduct of a Commission employee and to the implementation and administration of alligator management

program elements. Ability to communicate effectively. Ability to prepare scientific reports. Knowledge of correct English composition, grammar, and punctuation. Knowledge of scientific methods, study designs, principals of statistical inference and analysis, and application of computer-based data analysis packages. Skill in the use of scientific laboratory and field equipment. Ability to establish and maintain effective work relationships to achieve common goals. Ability to assess budgetary needs and to prepare and manage a budget. Ability to use computer word-processing, spreadsheet, GIS, and database software packages.

Qualifying Questions

1. Do you have at least 2 years of supervisory experience?
2. Are you proficient at operating and maintaining an airboat or other type of vessel?
3. Are you proficient at trailering a boat (i.e., down the road and backing/maneuvering in congested areas)?
4. Are you proficient with the proper use of common hand and power tools?
5. Are you proficient at maintaining data records with software such as Microsoft Access or Excel?
6. Are you proficient with making maps using ArcGIS software and GPS devices?
7. Are you knowledgeable of Florida's fish and wildlife resources?
8. Do you have any prior experience capturing and handling crocodilians?
9. Have you conducted wildlife surveys before?
10. Are you comfortable working both independently and as part of a team?