

Fish and Wildlife Biologist/National Federal Coordinator for PARC

<https://www.usajobs.gov/GetJob/ViewDetails/509562700>

Closes 9/24/2018

Responsibilities

Serves as a staff specialist and consultant to the Service on amphibian and reptile conservation, provides federal leadership to the Partners in Amphibian and Reptile Conservation (PARC) Federal Agency Steering Committee, works to expand PARC partner membership, and facilitate the advancement of PARC goals and objectives.

The incumbent serves as staff to the PARC Federal Agency Steering Committee and assists the Chair(s) by: developing and drafting long-range plans, accomplishments, guidelines and policies utilizing the latest advances in technology; planning and conducting meetings; developing agendas; assuring the minutes are produced in a timely manner; and following up on recommended actions.

Advises professionals and the public on a variety of problems and opportunities related to complex information involving reptile and amphibian species biology and conservation efforts; and effectively recommends a particular set of actions best meeting Service and other Federal agency goals for reptile and amphibian conservation.

Prepares the scope of work and government cost estimates for various PARC contractual agreements, tracking expenditures and deliverables; in these duties sometimes serves as a Contracting Officer's Technical Representative.

As the subject matter expert on amphibian and reptile conservation, guides and influences the policies and actions of Federal agencies and other partners to protect, manage, monitor, and restore reptile and amphibian populations and habitats.

Determine the utilization and effectiveness of Priority Amphibian and Reptile Conservation Areas (PARCA) Habitatat Management Guidelines, Inventory and Monitoring Recommended Techniques, and other PARC initiatives and publications.